*Page 1*

**DRAFT**

**MINUTES OF MEETING OF BACONSTHORPE PARISH COUNCIL**

**Held on Monday 1th July 2021 at 7.30pm in the Village Hall**

Present: Cllr. J. Cooper [Chairman] Cllr. M. Day [Vice Chairman] Cllr. T. Benton-Worboys, Cllr. R. Youngs

In attendance: Clerk Mrs. S. Hayden

The Meeting was opened at 8pm following the Parish Meeting

1. Apologies for Absence

 Apologies were accepted from Cllr. A. Galpin [self-isolating)

 County Councillor S. Aquarone had sent apologies and would send a report, which the Clerk would circulate.

2. To receive declarations of interest in agenda items

 Cllrs. Cooper and Benton-Worboys have a dispensation for item 9

3. Minutes - To approve the minutes of the previous meeting held on 7th May 2021

 Approved and signed by the Chairman

4. Matters Arising

 None

5. Open Session for members of the public to speak

 *(on matters connected with this Agenda – limited to two minutes per person and ten minutes at the discretion of the Chairman)*

 No members of the public present

6. To receive any reports from County or District Councillors

 None

7. Finance

7.1 To approve contribution of £12 toward Clerk’s attendance at seminar

 The Clerk outlined the subjects at the NPTS training seminar. Proposed and agreed to contribute £12 towards cost, shared by other parish councils

7.2 To approve List of Payments

 The invoice for emptying the dog bins had been received in the sum of £54.60, which was added to the List. The List was then approved and signed by the Chairman and Clerk

7.3 To receive Budget against actuals, Balance Sheet and report re bank reconciliation

 Received with no comments and initialled by the Chairman

8. Planning

8.1 To consider and make observations on any applications received after the date of this Agenda

 None

8.2 Update on applications:

 *PF/21/Change of use of land to camping site [up to 10 bell tents and 20 comping pitches) and associated development, including shower and toilet blocks, car parking area and access track.*

Application withdrawn

 The Parish Council had received an anonymous letter in connection with this site, which set out information that the site was to be used for wild camping and had a website, etc. The parish councillors were aware of the 2021 legislation regarding pop-up campsites and felt it could not be reported to planning enforcement.

9. Allotments

9.1 Update on waiting list for allotments

 One couple and one other person were waiting for allotment plots. One plot had been vacated and tenanted. Still awaiting one tenant to vacate and that plot would be divided to make three plots. Agreed to have those plots rotovated/ploughed when vacant.

9.2 Two plots were overgrown and the Chairman would approach the tenants to tidy them.

10. Highways/Footpaths

 To consider any highways matters needing attention

 None

11. Correspondence

 Barclays Terms and Conditions changes

There being no further business the meeting closed at 8.35pm and the approved cheques were signed.

The next meeting is on 20th September 2021