**BACONSTHORPE PARISH COUNCIL MEETING**

**Members of the Council**

You are summoned to attend the Annual Meeting of Baconsthorpe Parish Council which will take place virtually on

**Friday 7th May 2021 at 7.30pm**

S. H. Hayden

Clerk of the Parish Council

2nd May 2021

The Public are welcome to attend this Parish Council meeting

Please contact the Clerk for a Zoom link

Any signatures agreed will be dealt with after the meeting

**A G E N D A**

**1. tO ELECT CHAIRMAN signing of acceptance of office to take place at next meeting**

**2. to elect vice-chairman**

**3. APOLOGIES FOR ABSENCE**

**4 DECLARATIONS OF INTEREST -** *To receive declarations of interest in agenda items*

**5. MINUTES** - *To approve the minutes of the previous meeting held on 16th November 2019*

**6. MATTERS ARISING**

**7. OPEN SESSION FOR MEMBERS OF THE PUBLIC TO SPEAK**

*(on matters connected with this Agenda – limited to two minutes per person and ten minutes in total at discretion of the Chairman)*

**8. TO RECEIVE ANY REPORTS FROM COUNTY OR DISTRICT COUNCILLORS**

**9. FINANCE & GOVERNANCE**

**9.1** To approve list of payments. To receive budget against actuals, balance sheet and report re bank reconciliation to 31.3.20

**9.2** To consider and approve the Annual Governance and Accountability Return as follows:

 To complete the Certificate of Exemption

 To receive the Annual Internal Audit Report 2017-18

 To approve section 1 Annual Governance Statement

 To approve section 2 Accounting Statements

**9.3** To discuss and agree payment of donation to Church & Village Newsletter

**9.4** To review all policies and risk assessments for Baconsthorpe Parish Council.

**9.5** To review the Parish Council’s insurance policy and approve payment of premium

**10. PLANNING**

**10.1** To consider any applications received after the date of this Agenda

**10.2** To agree observations on: *PF/21/0932 Change of Use of land to camping site (up to 10 bell tents and 20 camping pitches) and associated development, including shower and toilet blocks, car parking area and access track – Land north of New Road, Baconsthorpe*

**10.3** Updates on the following applications:

 *PF/21/0195 Construction of new connection to main foul sewer including the installation of underground pipework, a pumping station and electrical kiosk – Baconsthorpe Meadows Campsite, Pitt Farm, The Street, Baconsthorpe*

**11. ALLOTMENTS**

 Update on allotment matters

**12. HIGHWAYS/FOOTPATHS**

To consider any highways matters needing attention

**13. CORRESPONDENCE** - *To consider any correspondence received*

**14. MATTERS FOR INFORMATION ONLY OR NEXT AGENDA**

**15. TO FIX MEETINGS FOR FOLLOWING YEAR**